



GOVT. P.G. COLLEGE DHALIARA

DISTT. - KANGRA, H.P.

Prospectus

2021-22



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HEADING TOWARDS COLLEGE OF
EXCELLENCE

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1. About The Institution

Established in July, 1973 by Sh. Kesho Dass of Pathankot with the co-operation of some enterprising, enlightened and foresighted people of the area, was initially named after its founder, Thakur Kesho Dass College which fulfilled the long cherished dream of the people in the catchment area of approximately 25 Km. in its periphery for imparting higher education to their children. On the strong public demand, the state Government took over this college on Aug. 15, 1984 and rechristened as Govt. College, Dhaliara. The College initially started with Humanities in 1973 introducing Science (NM) in 1989, Commerce in 1996 and Medical group in 1999. A new chapter was added to the history of this college when it was granted permission to start post graduate classes in the subject of English & Hindi in 2001 and Economics in 2017. The college has introduced Geography in CBCS under UG programme from the session 2017-18, Geology from the session 2018-19 and Computer Science from the session 2019-20. College has started M.Sc in Physics and Chemistry and M.Com from the session 2020-21. The College is also introducing Sociology under UG Programme from the current session.

Located in the serene and sylvan environment about 400 mt. away from Dhaliara market on Dharmshala-Chandigarh road, this college is an ideal place for learning. The Pong Lake in the fore front and Shivalik hills in the background, lend it an aura of Ashrams of yore which were known for their Guru-Shishya Parampara. The college can boast of its vast infrastructure, well equipped laboratories for Medical and Non-Medical streams of Science faculty, a big library with SOUL software INFLIBNET facility, career guidance cell, two units of NSS, two units of Rangers and Rovers, one unit of NCC, Gymnasium, a well furnished girls common room, four well equipped computer labs with internet facilities, two big playgrounds for sports and other co-curricular activities, Modern Conference Hall and a Canteen.

Keeping in view, the importance of Information Technology, Computer application and Management in the scenario of globalisation, BCA, PGDCA & BBA classes were started from July, 2007 and 2008 respectively under Self Financing scheme. A study centre of IGNOU was allotted to this college in the same year for promotion of academic and professional courses to the students through Distance Education. The college has also introduced MBA from the session 2020-21.

The New Science Block is facilitating the students with a new library, a multipurpose Hall and a Computer lab with internet facilities. The college is accredited by NAAC with B-Grade. The College has constituted various societies and clubs which provide platform to the students in different fields. One of the integral part of the college is Parent Teachers Association which comes forward to assist developmental activities of the college. This college due to its geographical location is providing higher education to the students of Jaswan Pragpur, Dehra, Chintpurni and Jwalamukhi constituency.

1.1 Vision

To make the College a benchmark of quality education, applying innovative approaches of teaching and learning, empowering students to discover their full potential academically and socially.

1.2 Mission

To nurture intellectual excellence and social leadership amongst the educators and learners, in order to outshine in the increasingly competitive globalized world.

2. From the Principal's Desk



Dear Students

The College is a premier co-educational institute in the region and provide quality education in the field of Science, Arts, Commerce, Management and Computer Applications. The College also offers post-graduation in the subjects of Chemistry, Physics, MBA, Commerce, English, Hindi, Economics and post graduate diploma in Computer Application. New courses may be added in the coming session for the benefits for the students with the permission of H.P Government.

This college is one of the oldest college in the state. The College has produced excellent educationist, bureaucrats, leaders, sport persons, army men and prominent citizens. Dedicated and brilliant faculty is always there to make your dreams come true.

The College has well equipped laboratories, well stocked library, canteen, girl's common room, water coolers, multipurpose hall and modern conference hall. In the addition college has many smart class rooms and all are well ventilated. The College campus and class rooms are under CCTV surveillance to provide protective environment to the students.

I hope you will establish healthy tradition and bring laurels to the institution by the hard work and smart approach to the studies so that this institution may be recognised as college of excellence.

I welcome to you all in the portal of this institution.

(Dr. Pramod Singh Patial)
Principal

3. Guidelines of MHA and MHRD regarding the preventive measures and SOP COVID-19.

Protect Others by Protecting Yourself

Student are required to follow these

Do's	Don'ts
1. Wash your hands with soap and water frequently or use alcohol based hand rub/sanitizer. Wash hands even if they appear to be clean.	1. Don't be in close contact with anyone, if you are experiencing cough and fever.
2. Wear a mask while you are on the campus.	
3. Cover your nose and mouth with hanker chief/tissue paper while sneezing and coughing.	
4. Throw used tissue napkins into closed bins immediately after use.	2. Don't touch your eyes, nose and mouth.
5. See a doctor if you feel unwell (fever, difficult breathing and cough). While visiting a doctor, wear a mask/cloth to cover your mouth and nose.	
	3. Don't spit in the campus/public places.

If you have signs/symptoms or Covid-19 infection

Please call state helpline number 1070

Avoid participating in large gatherings in the college.

4. Faculty Position

4.1 Teaching

Sr. No.	Subject	Sanctioned	Filled	Vacant
1	English	4	3	1
2	Economics	2	2	0
3	Pol. Science	1	1	0
4	History	1	1	0
5	Mathematics	3	2	1
6	Phy. Education	1	1	0
7	Hindi	3	2	1
8	Music (Ins)	1	1	0
9	Music (V)	1	1	0
10	Chemistry	5	4	1
11	Physics	6	3	3
12	Botany	2	1	1
13	Zoology	2	2	0
14	Commerce	3	3	0
15	Sanskrit	1	1	0
16	Journalism & Mass Communication	1	1	0
17	Geography	1	1	0
18	Geology	1	1	0
19	Computer Application	1	1	0
20	Sociology	1	0	1
21	Tourism & Travel	1	0	1
	Total	42	32	10

4.2 Non - Teaching

Sr. No.	Name of Post	Sanctioned	Filled	Vacant
1	Supdt. -II	1	1	0
2	Sr. Asstt.	1	0	1
3	Clerk /JOA	2	1	1
4	Librarian	1	0	1
5	Librarian Attendant	1	0	1
6	Tabla Vadak	1	0	1
7	SLA	2	1	1
8	JLA	3	0	3
9	L.A.	2	1	1
10	Peon/Chowkidar	3	3	0
	Total	17	7	10

5. Staff

FACULTY OF ARTS

Department of English

1. Sh. Karan Singh Pathania (Asstt. Prof.)
2. Dr. Akshay (Asstt. Prof.)
3. Dr. Sharmita Pathania (Asstt. Prof.)

Department of Hindi

1. Smt. Vandana (Asstt. Prof.)
2. Dr. Manjoo (Asstt. Prof.)

Department of Economics

1. Sh. Brajeshwar Ranaut (Asstt. Prof.)
2. Smt. Kanchan (Asstt. Prof.)

Department of Mathematics

1. Sh. Sanjeev Kumar (Asstt. Prof.)
2. Smt. Sumna (Asstt. Prof.)

Department of Geography

1. Sh. Rajeev Kumar (Asstt. Prof.)

Department of Music I & V

1. Sh. Nirmal Singh (Asstt. Prof.)
2. Smt. Banita (Asstt. Prof.)

Department of History

1. Sh. Jagdeep (Asstt. Prof.)

Department of Political Science

1. Smt. Sunita Sharma (Asstt. Prof.)

Department of Physical Education

1. Sh. Susheel Kumar (Assoc. Prof.)

Department of Sanskrit

1. Dr. Suresh Kumar (Asstt. Prof.)

Department of Sociology

(Vacant)

Department of J&MC

1. Sh. Dharmender Kumar Singh (Asstt. Prof.)

FACULTY OF COMMERCE

1. Dr. Sultan Jaswal (Assoc. Prof.)
2. Dr. Gulshan Dhiman (Assoc. Prof.)
3. Smt. Nisha (Asstt. Prof.)

FACULTY OF SCIENCE

Department of Botany

1. Mrs. Rohini (Asstt. Prof.)

Department of Chemistry

1. Dr. Swadeep Sood (Assoc. Prof)
2. Sh. Sanjay Sharma (Asstt. Prof)
3. Smt. Anita Kumari (Asstt. Prof.)
4. Sh. Shyam Kalia (Asstt. Prof.)

Department of Computer Science

1. Sh. Vineet Kumar (Asstt. Prof.)

Department of Geology

2. Dr. Laxmi Versain (Asstt. Prof.)

Department of Physics

1. Sh. Sanjeev Jaswal (Asstt. Prof.)
2. Dr. Raman Chaudhary (Asstt. Prof.)
3. Sh. Vikas Dhiman (Asstt. Prof.)

Department of Zoology

1. Dr. Leena Sharma (Asstt. Prof.)
2. Sh. Pitamber Singh (Asstt. Prof.)

LIBRARY

(Vacant)

Administrative Staff

1. Sh. Ashok Kumar, Superintendent
2. Sh. Amit Kumar Jr. Assistant (IT).

Laboratory Staff

3. Sh. Rajeev Sood – SLA
4. Sh. Surinder Singh – LA

Class-IV

5. Smt. Preeto Devi - Peon
6. Sh. Dalip Singh – Peon
7. Sh. Sanjeev Kumar - Chowkidaar

6. Eligibility

6.1 First Year

1. A pass in the Senior Secondary (+2) Examination (Academic Stream) conducted by H.P. Board of School Education or an examination accepted as equivalent thereto by the various bodies of the H.P. U.
2. Provided that the candidates who have passed the qualifying examination with science stream shall be given preference in admission to B.Sc. programme.
3. Provided that the candidates who have passed the qualifying examination with commerce stream shall be given preference in admission to B.Com. programme.
4. Provided that the candidates who have passed qualifying examination with arts stream/humanities shall be given preference in admission to BA programme.
5. Provided that the candidates who have passed qualifying examination with arts stream/humanities shall be given preference in admission to BA programme.
6. The Candidate in 1st Year of UG Course will be admitted on the merit basis (percentage of marks/grade obtained in 10+2 examination).
7. The student with compartment case is not eligible for admission.

6.2 Second Year / Third Year

As per University Norms.

7. Age Limit

Maximum age limit for admission to B.A./B.Sc./B.Com courses is 23 for male candidates who belong to the general category and 25 years for girls as on 1st July 2021. A relaxation of 3 years is applicable to candidates belonging to SC/ ST category. The Vice Chancellor may permit age relaxation up to maximum of 6 months.

8. Reservation of Seats

- (i) Reservation Roster 200-Point as approved by the State Government will be applicable.
- (ii) Total management seats will be 10% of the seats for Himachali Bonafide candidates i.e. 10% of 42 seats in case of 50 seats and 10% of 85 seats in case of 100 seats allotted to the Colleges as per Orders of the Hon'ble High Court of H.P. vide CWP No.4500 of 2009 dated July 29, 2010. The management seats will be filled up by the management of Institute on the basis of merit of the Entrance Test through its own counselling in a transparent manner. There shall be no reservation, whatsoever, in respect of the prescribed management quota seats. The basic eligibility criteria shall remain the same as in case of other students.

8.1 Reservation Roster: (200 -POINT ROSTER)

Sr. No. ofSeat(s)	Category for which theseat(s) remarked	Sr. No. ofSeat(s)	Category for which theseat(s) remarked
1	UR- PH-1	51	UR-WFF-1
2	UR	52	UR
3	UR	53	UR-EWS-5
4	UR	54	UR- Ex-man-8
5	SC-1	55	SC-9
6	UR	56	OBC-8
7	UR- Ex-man-1	57	UR
8	OBC-1	58	UR
9	UR-EWS-1	59	UR-EWS-6
10	SC-2	60	SC-13 – Ex-man-9
11	UR	61	ST-3
12	UR	62	UR
13	UR	63	OBC-9 IRDP-3
14	SC-3 Ex-man-2	64	SC-14 IRDP-4
15	UR	65	UR
16	UR	66	UR
17	OBC-2	67	UR
18	UR-EWS-2	68	UR
19	SC-4	69	SC-15
20	ST-1	70	UR-EWS-7
21	UR- Ex-man-3	71	UR
22	OBC-3	72	OBC-10 Ex-man-10
23	SC-5- PH-2	73	SC-16
24	UR	74	UR- Ex-man-11
25	UR	75	UR
26	UR	76	UR
27	UR	77	OBC-11
28	SC-6 IRDP-1	78	SC-17
29	OBC-4 Ex-man-4	79	UR-EWS-8
30	UR-EWS-3	80	ST-4 IRDP-5
31	UR	81	UR- Ex-man-12
32	SC-7	82	SC-18
33	UR- Ex-man-5	83	UR PH-4
34	UR	84	OBC-12
35	OBC-5 IRDP-2	85	UR
36	UR	86	UR- Ex-man-13
37	SC-8	87	SC-19
38	UR-EWS-4	88	UR
39	UR	89	OBC-13
40	ST-2 Ex-man-6	90	UR-EWS-9
41	SC-9	91	SC-20 WFF-2
42	OBC-6	92	UR
43	UR	93	UR PH-5
44	UR	94	UR- Ex-man-14
45	UR	95	OBC-14 IRDP-6
46	SC-10	96	SC-21 IRDP-7
47	UR- Ex-man-7	97	UR-EWS-10
48	UR	98	ST-5
49	OBC-7 PH-3	99	OBC-15
50	SC-11	100	SC-22 Ex-man-15

Sr. No. ofSeat(s)	Category for which theseat(s) remarked	S. No. ofSeat(s)	Category for which theseat(s) remarked
101	UR- PH-6	151	UR- WFF-3
102	UR	152	UR
103	UR	153	UR-EWS-15
104	UR	154	UR- Ex-man-23
105	SC-23	155	SC-34
106	UR	156	OBC-23
107	UR - Ex-man-16	157	UR
108	OBC-16	158	UR
109	UR-EWS-11	159	UR-EWS-16
110	SC-24	160	SC-35 Ex-man-24
111	UR	161	ST-8
112	UR	162	UR
113	UR	163	OBC-24 IRDP-10
114	SC-25 Ex-man-17	164	SC-36 – IRDP-11
115	UR	165	UR
116	UR	166	UR
117	OBC-17	167	UR
118	UR-EWS-12	168	UR
119	SC-26	169	SC-37
120	ST-6	170	UR-EWS-17
121	UR - Ex-man-18	171	UR
122	OBC-18	172	OBC-25 Ex-man-25
123	SC-27 PH-7	173	SC-38
124	UR	174	UR - Ex-man-26
125	UR	175	UR
126	UR	176	UR
127	UR	177	OBC-26
128	SC-28 IRDP-8	178	SC-39
129	OBC-19 Ex-man-19	179	UR-EWS-18
130	UR-EWS-13	180	ST-9 IRDP-12
131	UR	181	UR Ex-man-27
132	SC-29	182	SC-40
133	UR - Ex-man-20	183	UR - PH-9
134	UR	184	OBC-27
135	OBC-20 IRDP-9	185	UR
136	UR	186	UR- Ex-man-28
137	SC-30	187	SC-41
138	UR-EWS-14	188	UR
139	UR	189	OBC-28
140	ST-7 Ex-man-21	190	UR-EWS-19
141	SC-31	191	SC-42 WFF-4
142	OBC-21	192	UR
143	UR	193	UR PH-10
144	UR	194	UR - Ex-man-29
145	UR	195	OBC-29 IRDP-13
146	SC-32	196	SC-43 IRDP-14
147	UR- Ex-man-22	197	UR-EWS-20
148	UR	198	ST-10
149	OBC-22 PH-8	199	OBC-30
150	SC-33	200	SC-44 Ex-man-30

8.2 The seats under 200 Point roster for different categories

Category	SC (22%)	ST (5%)	OBC (15%)	General	EWS (10%)	Total
Open	28	06	18	70	20	142
Ex.Man/WES	06	02	04	18		30
WFF	02	-	-	02		04
IRDP	06	02	06	-		14
PH	02	-	02	06		10
Total	44	10	30	96	20	200

8.3 Horizontal Reservation

Ex. Serviceman:	15%
Ward of Freedom Fighter:	2%
IRDP:	7%
Physically Handicapped:	5%

Ex-Serviceman (15%)	7, 14, 21, 29, 33, 40, 47, 54, 60, 72, 74, 81, 86, 94, 100, 107, 114, 121, 129, 133, 140, 147, 154, 160, 172, 174, 181, 186, 194, 200
Ward of Freedom Fighter; (2%)	51, 91, 151, 191
IRDP (7%)	28, 35, 63, 64, 80, 95, 96, 128, 135, 163, 164, 180, 195, 196
Physically Handicapped (5%)	1, 23, 49, 83, 93, 101, 123, 149, 183, 193

9. Choice Based Credit System (CBCS)

List of Undergraduate Programmes to be covered under CBCS as per the U.G.C. Template.

9.1 Bachelor Courses under CBSC:

1. B. Sc. Life Sciences: (Botany, Zoology and Chemistry.)
2. B. Sc. Physical Sciences: (Physics, Mathematics and Chemistry/Geology/Computer Science.)
3. B.A.
4. B.Com

9.2 Admission under Choice Based Credit System (CBCS) Under RUSA:

The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the UGC has formulated the guidelines to be followed.

9.3 Study Courses under Choice Based Credit System:

- 1 **Discipline Specific Course (DSC) or Core Course (CC):** A course, which should compulsorily be studied by a candidate as a core requirement is termed as aDSC or CC.
- 2 **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.
- 3 **Discipline Specific Elective (DSE) Course:** Elective courses may be offered by the main discipline/subject of study is referred also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

- 4 **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.
- 5 **Ability Enhancement Courses (AEC)/Competency Improvement Courses/Skill Development Courses/Foundation Course:** The Ability Enhancement (AE) Courses may be of two kinds: AE Compulsory Course (AECC) and AE Elective Course (AEEC).
- 6 **AE Compulsory Course (AECC):** "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. They are (i) Environmental Science, (ii) English/MIL (Communication) mandatory for all disciplines.
- 7 **AE Elective Course (AEEC) or Skill Enhancement Course (SEC):** AEEC or SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills etc. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based instruction.

9.4 Students Course wise Continuous Comprehensive Assessment (CCA) and Evaluation

All courses involve an evaluation system of students that has the following components:

- a) **Term End Examination:** It is of three hour duration covering whole syllabus of the course and counts for 70% in theory for Arts and Commerce where practical are not involved. For Science and the subjects/courses where practical are involved it is 50% in theory, 20% in practical and 30% in CCA/IA.
- b) **Continuous Comprehensive assessment (CCA):** For determining CCA following procedure is applicable:
 - a) 5 marks for attendance.
 - b) 5 marks for class test to be taken on completion of 40% of syllabus by the class teacher.
 - c) 10 marks for house test to be taken on completion of 75% of syllabus.
 - d) 10 marks for assignments, tutorials, general behavior of student.

Classroom Attendance – Each student will have to attend a minimum of 75% Lectures/ Tutorials/ Practical's. A student having less than 75% attendance will not be allowed to appear in the Term End Examination.

- a) Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries.
- b) Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied by a Medical Certificate from a Government Hospital.
- c) Provided that exemption from 75% attendance will be given to those participating in prescribed co-curricular activities (e.g. NCC, NSS, Youth Festivals, Sports etc.) to the extent of 25% (making the necessary attendance as 50% in these cases). However, the claim for this exemption should be supported by authenticated certificate from the concerned college authorities.
- d) Provided further that those getting the exemptions, except for those getting exemptions for co-curricular activities will not be entitled for getting the CCA marks for classroom attendance as given below.

Classroom Attendance Incentive: Those having greater than 75% attendance (for those participating in Co-curricular activities, 25% will be added to percent attendance) will be awarded CCA marks as follows:

- > 75% but < 80% 1 marks
- > 80% but < 85% 2 marks
- > 85% but < 90% 3 marks

> 90% but < 95% 4 marks

> 95% 5 marks

The registration for the Term End Examination will be done at the time of the enrollment for the course. The fee for the Term End Examination will also collected at that time as decided by the university from time to time.

10. Credit Scheme for B.Sc.

Course	*Credits
Theory+ Practical	
<u>I. Core Course (6 Credits)</u>	
(12 Courses)	12X4= 48
04 Courses from each of the 03 disciplines of choice	
Core Course Practical / Tutorial*	12X2=24
(12 Practical/ Tutorials*)	
04 Courses from each of the 03 Disciplines of choice	
<u>II. Elective Course (6 Credits)</u>	
(6 Courses)	6x4=24
Two courses from each discipline of choice Including paper of interdisciplinary nature.	
Elective Course Practical / Tutorials*	6 X 2=12
(6 Practical / Tutorials*)	
Two Courses from each discipline of choice including paper of interdisciplinary nature	
<u>III. Ability Enhancement Courses</u>	
1. Ability Enhancement Compulsory Courses (AECC)	
(2 Courses of 4 credits each)	2 X 4=8
Environmental Science	
English/Hindi/MIL	
Communication	
2. Skill Enhancement Courses (SEC)	4 X 4=16
	Total credit= 132

11. Template of Choice Based Credit System in B. Sc.

	<u>Core</u> <u>Course</u> <u>s(12)</u>	<u>Ability</u> <u>Enhancement</u> <u>compulsory</u> <u>courses (AECC)(2)</u>	<u>Skill</u> <u>Enhancement</u> <u>Course (SEC)</u> <u>(2)</u>	<u>Discipline</u> <u>Specific Elective</u> <u>DSE (6)</u>
1st Year	DSC- 1 A	(English/Hindi/MIL Communication)/ Environmental Science Environmental Science /(English/Hindi/MIL Communication)		
	DSC- 1 B			
	DSC- 2 A			
	DSC- 2 B			
	DSC- 3 A			
	DSC- 3 B			
2nd Year	DSC- 1 C		SEC-1	
	DSC- 1 D		SEC-2	
	DSC- 2 C			
	DSC- 2 D			
	DSC- 3 C			
	DSC- 3 D			
3rd Year				DSE-1 A
			SEC-3	DSE-2 A
				DSE-3 A
				DSE-1 B
			SEC-4	DSE-2 B
				DSE-3 B

13. Template of Choice Based Credit System in B. A. /B.Com

	Core Course s(12)	Ability Enhancement compulsory courses (AECC)(2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	Generic Elective GE (2)
1st Year	English-I	Environmental Science			
	Hindi/Sanskrit-I				
	DSC-1 A				
	DSC-1 B	English			
	DSC-2 A	Communication			
2nd Year	DSC-2 B				
	English/Hindi/MIL-2		SEC-1		
	DSC- 1 C		SEC-2		
	DSC- 1 D				
	DSC- 2 C				
3rd Year	DSC- 2 D				
	Hindi/MIL/English-2				
			SEC-3	DSE-1 A	GE-1
				DSE-2 A	
			SEC-4	DSE-1 B	GE-2
			DSE-2 B		

14. Subject Combinations for B.A. Ist Year

Groups	Discipline/Subject to be chosen	Remarks
Group-I	Economics/Sanskrit/Physical Education	Select any two groups and then select one subject from each group.
Group-II	Hindi/Geography/Pol. Science	
Group-III	Mathematics/Music/History/Journalism and Mass Communication/Sociology	

Note: History, Pol. Science and Hindi cannot be selected with Math.

Important Instructions

A candidate shall be required to fulfill the following conditions to appear in the annual exams:-

- 75% attendance in theory and practical.
- 75% attendance in lectures and seminars.
- 100% submission of assignments.
- It shall be compulsory to score a minimum of 50% marks (aggregate) in mid-term examination.
- It shall also be mandatory to participate in activities of subject societies.

For determining CCA for the first, second and third years, the following procedure shall be applicable:

- 5 marks for attendance.
- 15 marks for class tests and Mid Term Tests.

iii) 10 marks for assignments, tutorials and class performance.

15. List of courses for UG Programme

Various Courses offered are as follows:

15.1 Faculty of Science

Semester	Subject	Course Type	Course Title	Course Code
B.Sc.1st Year	Chemistry	DSC	Atomic Structure, Bonding, General Organic Chemistry & Hydrocarbons	CHEM101TH
			States of Matter, chemical kinetics & Functional organic chemistry	CHEM102TH
	Computer Science	DSC	Problem solving using Computer	COMP101TH
			Office Automation Tools	COMP 102TH
	Geology	DSC	Physical Geology & Geomorphology Structural Geology and Mineralogy	GEOL101TH GEOL 102TH
	Mathematics	DSC	Differential Calculus	MATH101TH
			Differential Equations	MATH102TH
	Physics	DSC	Mechanics	PHYS101
			Electricity and Magnetism	PHYS102
	Zoology	DSC	Animal Diversity	ZOOL101
			Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL102
	Botany	DSC	Biodiversity	BOTA101
			Plant Ecology & Taxonomy	BOTA102
B.Sc.2nd Year	Chemistry	DSC	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH
			Chemistry of main group element, chemical Energetics and Equilibria	CHEM202TH
		SEC	Basic Analytical Chemistry	CHEM203
			Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204
	Computer Science	DSC	Computer System Architecture	COMP201TH
			Data base management system	COMP202TH
		SEC	PHP Programming	COMP203TH
	Mathematics	DSC	Real Analysis	MATH201TH
			Algebra	MATH202TH
		SEC	Integral Calculus	MATH309TH
			Vector Calculus	MATH310TH
	Zoology	DSC	Physiology & Biochemistry	ZOOL201

			Genetics & Evolutionary Biology	ZOOL202	
		SEC	Medical Diagnostics Apiculture	ZOOL203 ZOOL204	
	Botany	DSC		Plant Anatomy & Embryology	BOTA201
				Plant Physiology & Metabolism	BOTA202
		SEC		Biofertilizers	BOTA203
				Gardening & Floriculture	BOTA204
	Physics	DSC		Statistical Thermal Physics	PHYS201
				Waves and Optics	PHYS202
		SEC		Computational Physics	PHYS204
				Electrical Circuits and Network Skills	PHYS205
	Geology	DSC		Petrology	GEOL201TH
				Stratigraphy & Palaeontology	GEOL202TH
		SEC		Geochemistry	GEOL203
				Fuel Geology	GEOL204
	B.Sc. 3rd Year	Botany	DSE	Economic Botany & Biotechnology Cell and Molecular Biology	BOTA-301 BOTA-303
			SEC	Medicinal Botany and Ethnobotany Mushroom Cultivation Technology	BOTA-306 BOTA307
Chemistry		DSE		Polynuclear Hydrtocarbons, Dyes, Heterocyclic compounds, Spectroscopy (UV, IR, NMR) Polymer Chemistry	CHEM301 CHEM305
			SEC	Chemical Technology & Society & Business skills for Chemistry Pesticide Chemistry & Pharmaceutical Chemistry	CHEM307 CHEM308
Computer Science		DSE	Operating System Data Structure and File Processing	COMP301TH COMP302TH	
		SEC	Software Engineering	COMP308TH	
Mathematics		DSE	Linear Algebra Complex Analysis	MATH303TH MATH305TH	
		SEC	Probability And Statistics Transportation And Game Theory	MATH313TH MATH317TH	
Physics		DSE		Elements of modern physics Nuclear and particle physics	PHYS301TH PHYS304TH
				physics	

		SEC	Radiation safety Renewable energy and energy harvesting	PHY307TH PHY310TH
Zoology		DSE	Applied Zoology Reproductive Zoology	ZOOL301TH ZOOL302TH
		SEC	Sericulture Aquarium fish keeping	ZOOL303TH ZOOL304TH
Geology		DSE	Applied and Economics	GEOL303TH
		DSE	Environment Geology and Geohydrology	GEOL304TH
		SEC	Photo Geology and Remote Sensing	GEOL 301TH
		SEC	Himalayan Geology	GEOL302TH

* DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC- Skill Enhancement Course, GE- Generic Elective

15.2 Faculty of Arts and Commerce

1st Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/D SE or DSC /GE-I or GE-II)
B.Com	Financial Accounting	BC 1.1	DSC
	Business Organisation & Management	BC 1.2	DSC
	Business Law	BC 1.3	DSC
	Business Statistics & Mathematics	BC 1.4	DSC
Economics	Principles of Micro Economics-I	ECON A101	DSC
	Principles of Micro Economics-II	ECON A102	DSC
English	English-I Core ENGLISH	ENG CE 101	CC
	English Literature- 1 (Essays, Stories & Poems)	ENG DSC 102	DSC
	English Literature- 2 (Poems, Short Stories & Essays)	ENG DSC 103	DSC
Geography	English (Writing Skills)	ENGAECC104	AECC
	Physical Geography	GEOGP101CC	DSC
Hindi	General Cartography	GEOGP102CC	DSC
	<u>हिन्दी साहित्य का इतिहास</u>	HIND102	DSC
	<u>मध्यकालीन हिन्दी कविता</u>	HIND103	DSC
History	<u>प्रयोजनमूलक हिन्दी</u>	HIND101	MIL
	History of India from The Earliest times upto 300 A.D.	HIST(A)101	DSC
	History of India from 300 to 1206	HIST(A)102	DSC
J.M.C.	Principal of Communication	BJMCPC101	DSC
	Introduction to Radio & TV	BJMCPC102	DSC

Music	1. Basic principles of Indian Music & biographies of musician, composers and musicologists	MUSA101 TH	DSC
	2. Stage Performance Practical	MUSA102PR	DSC
	3. Theory of Indian Music general & Biographies Practical (Viva-Voce)	MUSA103TH	SEC
	4. Practical	MUSA104PR	SEC
Phy. Edu.	Introduction to Physical Education	PED101TH	DSC
	Olympics moment & organizations Tournaments	PED102TH	DSC
Pol.Science	Introduction to Political Theory India	POLS101	DSC
	Government and Politics	POLS102	DSC
Sanskrit	संस्कृत काव्य	SKT-DSC101	DSC
	संस्कृत गद्य काव्य	SKT-DSC102	DSC
	नीति साहित्य	SKT-DSC103	MIL
Sociology	Introduction to Sociology Society in India	SOCL101	DSC
		SOCL A 102	DSC

*DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC-Skill Enhancement Course, GE- Generic Elective

2nd Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/SEC/DSE or DSC /GE-I or GE-II)
B.Com	1. Company Law	BC2.1	DSC
	2. Income Tax Law and Practice.	BC2.2	DSC
	3. Computer Application in Business	BC2.3	SEC
	4. Corporate Accounting	BC2.4	DSC
	5. Cost Accounting	BC2.5	DSC
	6. E-Commerce	BC2.6	SEC
Economics	1. Principles of Macro Economics-I	ECONA201	DSC
	2. Principles of Macro Economics-II (One out of the following)	ECONA202	DSC
	3. Statistical Method-I.	ECONA203	SEC
	4. Economics of Rural Development (One out of the following)	ECONA204	SEC
	5. Statistical Methods-II	ECONA205	SEC
	6. Demography	ECONA206	SEC
English	1. English-2 Core English	ENGCE-201	DSC
	2. British Literature	ENGDSC-202	DSC
	3. Literary Cross Currents	ENGDSC-203	DSC
	4. AECC/SEC-1: Creative Writing Book and Media Reviews	ENGAECC/SEC204	AECC/SEC
	5. AECC/SEC2,(translation studies	ENGAECC-SEC205	AECC/SEC

	and principals of translation		
Geography	1. Human Geography 2. Environmental Geography 3. Regional Planning and development 4. Remote Sensing & GPS	GEOGP201CC GEOGP202CC GEOGP203SEC GEOGP204 SEC	DSC DSC SEC SEC
Hindi	1. रचना पूज 2. आधुनिक हिन्दी कविता 3. हिन्दी गद्य साहित्य 4. कार्यालयी हिन्दी 5. आनुवाद विज्ञान	HIND 201 HIND 202 HIND 203 HIND 204	MIL DSC DSC SEC
History	1. History of India from 1206-1707 2. History of India from 1707-1950 3. Historical Tourism 4. An Introduction to Archaeology	HIST203 HIST204 HIST213 HIST215	DSC DSC SEC SEC
MUSIC	1. Theory of Indian Music, Ancient Granths and Contribution musicologists 2. Practical(Stage Performance) 3. Theory of Indian Music, Mediaval granths and contribution of musician and musicologist 4. Practical (Value based course) 5. Presentation and Documentation-1 6. Presentation and Documentation-1	MUSA201 TH MUSA202PR MUSA203TH MUSA204PR MUSA205PR MUSA206PR	DSC SEC SEC SEC SEC
Phy. Educ	1. Human Anatomy & Physiology 2. Sports Psychology 3. Sports, Medicine, Physiotherapy&Rehabilitation 4. Sports Trainings	PED201TH PED202TH PED203TH PED204TH	DSC DSC SEC SEC
Pol.Science	1. Comparative Govt. & Politics 2. Introduction to International Relations 3. Legislative Support 4. Public opinion and survey Research	POLS201 POLS202 POLS203 POLS204	DSC DSC SEC SEC
Sanskrit	1. संस्कृत नाटक 2. संस्कृत व्याकरण 3. आयुर्वेद के मूल सिद्धान्त 4. संस्कृत छन्द एवं गायन	SKT-DSC-201 SKT-DSC-202 SKT-AEEC-205 SKT-AEEC-206	DSC DSC SEC SEC
Sociology	1. Sociological Theories 2. Method of Sociological Enquiry 3. Techniques of Social Research 4. Sociology of Environment	SOCL-A201 SOCL-A202 SOCL-A203 SOCL-A204	DSC DSC SEC SEC

Journalism	1. Introduction to Advertising and Public Relations	BJMCPAC201	DSC
	2. New Media Communication	BJMCPAC202	DSC
	3. Reporting, Editing and Feature Writing	BJMCPAS203P	SEC
	4. Skills for New Media	BJMCPAS204P	SEC

3rd Year

Subject	Subject Title	Course Code	Course Type (CC/AECC/S EC /DSE Or DSC /GE-I Or GE- II)	
B.Com	Any one of the Following	Human Resource Management	BC 3.1A	DSE
		Principals of Marketting	BC 3.1B	DSE
		Corporate Governance and Auditing	BC 3.1C	DSE
	Any one of the Following	Fundamentals of Financial Management	BC 3.2A	DSE
		Goods and Services Tax	BC 3.2B	DSE
		Entrepreneurship	BC 3.3	SEC
		Principles of Micro Economics	BC 3.4	GE
	Any one of the Following	Corporate Tax Planning	BC3.5A	DSE
		Banking and Insurance	BC3.5B	DSE
		Management Accounting	BC3.5C	DSE
		Computerized Accounting System	BS3.5D	DSE
	Any one of the Following	International Business	BC3.6A	DSE
		Office Management and Secretarial Practice	BC3.6B	DSE
		Consumer Protection	BC3.6D	DSE
		Fundamentals of Investment	BC3.6C	DSE
		Personal Selling and Salesmanship	BC3.7	SEC
	Indian Economy	BC3.8	GE	
Economics	1. Public Finance	ECONA310	SEC	
	2. Money and Banking	ECONA311	SEC	
	3. Development Economics	ECONA305	DSE	
	4. International Economics	ECONA306	DSE	
	5. Indian Economy	ECONA301	DSE	
	6. Economic History of India 1857-1947	ECONA302	DSE	
	7. Indian Economy	ECONA314	GE	
	8. Economy of Himachal Pradesh Indian Economy	ECONA313	GE	

English	<ol style="list-style-type: none"> Soft Skills Academic Writing and Composition Technical writing Business Communication Literature from Himachal Contemporary India: Women and Empowerment 	<p>ENG 303 ENG 304 ENG 301 ENG 302 ENG 305 ENG 306</p>	<p>DSE DSE AEEC/ SEC AEEC/ SEC GE GE</p>
Geography	<ol style="list-style-type: none"> Geography of India OR Economic Geography Disaster management OR Geography of Tourism Field Techniques & survey based projectreport practical Geographic Information System Disaster Risk Reduction Sustainability & Development 	<p>GEOGP303 GEOGP303 GEOGP304 GEOGP304 GEOGP302 GEOGP301 GEOGP305 GEOGP306</p>	<p>DSE DSE DSE DSE SEC SEC GE GE</p>
Hindi	<ol style="list-style-type: none"> रंग आलेख एवं रंगमंच अथवा भाषा कम्प्यूटिंग समाचार संकलन और लेखन लोक साहित्य- छायावादोत्तर हिंदी कविता आधुनिक भारतीय साहित्य सर्जनात्मक लेखन के विविध क्षेत्र 	<p>HIND 301 HIND 304 HIND 305 HIND 306 HIND 307 HIND 308</p>	<p>SEC SEC DSE DSE GE GE</p>
History	<ol style="list-style-type: none"> Modern and contemporary world History-I 1871-1919 Modern and contemporary world History-II 1919-1991 Indian History and Culture Introduction to Indian Art Women in Indian History History of Himachal Pradesh 	<p>HIST305 HIST307 HIST317 HIST319 HIST309 HIST312</p>	<p>DSE DSE SEC SEC GE GE</p>
Music	<ol style="list-style-type: none"> Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-III Value based & Practical Oriented Course for Hindustani Music (Vocal/Inst)-IV Theory of Indian Music and study of Ancient Granth & Ragas Practical Theory of Indian Music and Ghrana Tradition (Vocal/Inst) Practical Theory of Indian Music and Folk Music of Himachal Pradesh Practical 	<p>MUSA301TH MUSA302PR MUSA303TH MUSA304PR MUSA305TH MUSA306PR MUSA307TH MUSA308PR</p>	<p>SEC SEC DSE DSE GE GE</p>

Phy. Edu.	1. Specialization in Volley Ball	PED301PR	SEC
	2. Specialization in FootBall	PED302PR	SEC
	3. Specialization in Kabaddi	PED303PR	SEC
	4. Specialization in Athletics	PED304PR	SEC
	5. Recreation	PED305TH	DSE
	6. Methods of Teaching in Physical Education	PED307TH	DSE
	7. Officiating and Coaching	PED308TH	DSE
	8. Health Education and Nutrition	PED309TH	GE
	9. Yoga	PED310TH	GE
Pol. Science	1. Themes in Comp. Pol. Theory	POLS301	DSE
	2. Democracy & Government	POLS302	DSE
	3. Democratic Awareness with legal literacy	POLS303	SEC
	4. Conflict & Peace building	POLS304	SEC
	5. Society, Economy, Politics in H.P	POLS305	GE
	6. Human rights & Gender Environment	POLS306	GE
Sanskrit	1. <u>व्यक्तित्व विकास का भारतीय दृष्टिकोण</u>	SKT-DSE- 301	DSE
	2. <u>साहित्यिक समालोचना</u>	SKT-DSE- 302	DSE
	3. <u>पातंजल योगसूत्र</u>	SKT-DSE- 303	GE
	4. <u>भाषा विज्ञान के मूलभूत सिद्धान्त</u>	SKT-DSE- 304	GE
	5. <u>भारतीय रंगशाला</u>	SKT-AEEC/SEC-305	SEC
	6. <u>भारतीय वास्तुशास्त्र</u>	SKT-AEEC/SEC-306	SEC
JMC	1. Community and traditional media	BJMCPAD301	DSC-1
	2. Introduction to Photojournalism	BJMCPAD-302	DSC-2
	3. Communication Skills	BJMCDAS-301	SEC-1
	4. Film Appreciation	BJMCDAS-302	SEC-2

*DSC- Discipline Specific Core Courses, DSE- Discipline Specific Elective, SEC-Skill Enhancement Course, GE- Generic Elective

16. PG Programme

The college is running M.A classes in English, Hindi and Economics, M.Sc. Classes in Physics and Chemistry and M.Com Classes. The admission will be conducted as per University Norms.

17. Admission Process

1. The candidate seeking admission in the college has to apply online at <http://www.gcdhaliara.in>
2. The students can approach the College **Guidance and Counselling Committee** in case they find any difficulty in filling up of the admission form during the college hours.
3. The merit lists will be displayed as per schedule mentioned in the prospectus.
4. After getting the approved admission form, applicants are advised to deposit their fee online by using UPIs (BHIM/Google Pay/ PhonePe/ Paytm)/Mobile/Internet Banking.

18. Documents Required To Be Uploaded With the Form

1. Matriculation certificate for Date of Birth.
2. 10+2 marks sheet.
3. H.P. Domicile certificate for girl students (for exemption in tuition fee).
4. Minimum 40% disability certificate, sports/cultural quota and category certificate in case of students seeking admission against these seats.
5. Original character certificate from Head of the Institution last attended. In case of private candidates the character certificate must have been issued by a Gazetted officer/ Panchayat Pradhan/ Ward Counsellor but not older than 6 months from the day of submission of admission form.
6. For seat against the 'single girl child category' an Affidavit proclaiming the same from the parents is to be submitted with the admission form.
7. A student seeking admission from Board/University other than H.P. will have to upload the copy of migration certificate and the original certificate has to be submitted at the time of counselling.
8. Affidavits should be provided wherever applicable.
9. Certificate of SC/ ST from Magistrate Class-1 (Authorized Signatory) should be provided by those seeking relaxation in age/ marks.
10. Any gap (latest) in the academic career of the applicant must be supported by a documentary evidence/ affidavit as proof of his/ her activities during the period of gap.

19. Fee Structure for UG Classes

Fee Structure for the Year 2021-2022							
Sr. No.	Description/Sub Head	1st Year		2nd year		3rd year	
		1 st Inst.	2 nd Inst.	1 st Inst.	2 nd Inst.	1 st Inst.	2 nd Inst.
1	Admission fee	25		25		25	
2	Tuition fee	300	300	300	300	300	300
3	Late fee fine	0	0	0	0	0	0
4	Readmission fee	0	0	0	0	0	0
5	Physics	120	120	120	120	120	120
6	Chemistry	120	120	120	120	120	120
7	Botany	120	120	120	120	120	120
8	Zoology	120	120	120	120	120	120
9	Geology	120	120	120	120	120	120
10	A.F.	150	150	150	150	150	150
11	I. Card	10	10	10	10	10	10
12	Geography	90	90	90	90	90	90
13	Musical Vocal	90	90	90	90	90	90
14	Music Instrument	90	90	90	90	90	90
15	JMC	90	90	90	90	90	90
16	Physical Education	90	90	90	90	90	90
17	Duplicate I. Card	0	0	0	0	0	0
18	Computer Math Practical	90	90	90	90	90	90
19	Commerce Practical	90	90	270	270	0	0
20	Continuation fee	0	0	10		10	0
21	University Sport fee	15	0	15	0	15	0
22	Youth welfare fee	15	0	15	0	15	0
23	Uni. Holiday Home fee	1	0	1	0	1	0
24	University Dev.	250	0	250	0	250	0
25	Building Fund	60	60	60	60	60	60
26	Computer Internet Facility	20		20		20	
26	Library Security	100	0	0	0	0	0
27	College Magazine	50	0	50	0	50	0
28	House Exam	40	0	40	0	40	0
29	Medical Aid Fund	6	0	6	0	6	0
30	NCC	10	0	10	0	10	0
31	Student Aid fund	2	0	2	0	2	0
32	Campus Development	10	0	10	0	10	0
33	Book Replacement	25	0	25	0	25	0
34	Cultural Activity	20	0	20	0	20	0
35	Furniture repair	10	0	10	0	10	0
36	Sports fund	120	120	120	120	120	120
37	Scout & Guide/R&R	30	30	30	30	30	30
38	PTA	250	250	250	250	250	250

(Note: Original Fee receipt will be required at the time of refund) Himachali bonafide girls are exempted from tuition fee. (Certificate required)

20. Facilities and Activities in the College

1) Club and Societies

The Students can join one of the following clubs/societies according to his/her interest in the field of choice.

- a) Eco Club
- b) Red Ribbon Club
- c) Literary Society
- d) Humanities Society
- e) Commerce Society
- f) Science Society

2) Celebration of Days

- g) World Environment Day 5th June
- h) World Yoga Day 21st June
- i) World Population Day 11th July
- j) Independence Day 15th August
- k) Energy Day/Sadbhavna Diwas 20th August
- l) Teachers Day 5th September
- m) Hindi Diwas 14th September
- n) NSS Day 24th September
- o) World AIDS Day 1st December
- p) Statehood Day 25th January
- q) Republic Day 26th January
- r) Science Day 28th February
- s) NCC Day 4th Sunday of November

3) Tutorials / Mentor Groups

Students will be divided into different tutorial groups for the purpose of academic excellence and greater interaction between the teacher and the taught. Teachers-in-charge of each group will provide assistance regarding academics and other activities periodically.

4) NCC & NSS

The College has very active and well-organized units of the NCC and the NSS whose activities are spearheaded by teachers with long experience in their respective fields.

5) Sports

The College Calendar gives great importance to various activities in sports. We have the proud privilege of representing the University and the State in many National and Zonal level sports competition.

6) Rovers & Rangers

The College has well organized units of Rovers & Rangers activities.

7) Scholarships

The college has provision for the following scholarships under state and central government sponsored scholarships schemes:

1. Post Metric Scholarship Scheme to SC/ST/OBC Students.
2. Dr. Ambedkar post matric scholarship scheme for EBC students.
3. Post matric scheme to students belonging to minority community.
4. IRDP Scholarship.
5. Kalpna Chawla Chhattarviti Yojna.
6. Dr. Ambedkar Post Matric Scholarship for DNT Students.

7. Government of India scholarship for the handicapped students.
8. Poverty cum Merit Scholarship.

Note:- The date of submission of applications for these scholarships will be displayed on the college notice board in due course.

8) Career Guidance and Job Placement

This cell helps students by providing guidance about career options and information about job placements through various Govt. and private agencies. It arranges lectures by experts and concerned officials for selection of better & suitable career options.

9) College Magazine

The College publishes its magazine “*Jyoti Kamal*” annually which provides a forum to the students with a flair for writing.

10) College Library

The college library is having 15000 books in various subjects, magazines, leading dailies and fully computerized and ‘N-Listed’ for scholarly content. This programme provides access to journals, e books. Library management software **SOUL-20** has been installed to automate entire house keeping operation of the library. Book Bank gives the facility to poor and helpless students to get the text Books for a semester.

All the students are required to adhere to the following Library rules strictly:

- i. All the students on the rolls of the College shall be eligible to become members of the College library.
- ii. Every student is entitled to borrow two books for a period of 15 days from the library.
- iii. The borrower shall be solely responsible for the safety/preservation of the books drawn by him/her.
- iv. A fine of Rs. 1/- per day per book will be charged beyond due date of, return of the book.
- v. In case a book is found mutilated, torn, defaced or misplaced, the actual cost of the book plus 20% of the original cost will be charged from the student.
- vi. Reference books are to be consulted in the library itself after obtaining permission from the Librarian.
- vii. The College also operates a book bank from which text books are loaned to poor students of all categories on payment of a nominal security, (i.e. actual cost plus 20% and maintenance charge of Rs. 2/-per book}.

Students can get their library security refunded within one year after leaving the College; otherwise the security stands forfeited.

11) PTA

A Parent- Teachers Association was established in 1994 with the objective to have participation of parents for all round development of the institution. The executive committee of PTA is elected during the month of August every year. There is a General Body of P.T.A. comprising:

- (i) Parents or guardians.
- (ii) Colleges Teachers.
- (iii) The Principal of the college as the patron.

12) OSA

Old student association was established in 2006 with a view of having a interaction between the old and existing students

13) IQAC

For improvement of quality in higher education, the college has an Internal Quality Assurance Cell (IQAC). Important decisions pertaining to the betterment of the college and students are

taken by the members of IQAC.

14) CSCA

CSCA is constituted every year as per H.P. University guidelines.

15) IGNOU Study Center

The IGNOU Study center has been established in the college and it provide access to high quality education irrespective of age, occupation or qualification. It will benefit those who want to acquire professional and vocational education at their own pace and time without joining any college and institute. Prospectus for the admission to various programs is available with the study center. The regular students of the college can also join the IGNOU Course simultaneously.

21. Important Instructions

A. General Instructions:

1. It is mandatory for every student to maintain strict discipline within the College campus as well as outside the College.
2. Any act performed by the student that amounts to indiscipline will be dealt with strictly.
3. All the students are required to read the notices thoroughly which are displayed exclusively on the College Notice Board every day, and do the needful accordingly.
4. Teasing girl students in any manner whatsoever is an offence punishable under the law. Hence, students are advised not to indulge in such kind of activities; otherwise they would face strict legal action.
5. Scribbling/writing anything on the black-board, on furniture and walls etc. is a part of indiscipline.
6. Removing or causing damage to the furniture or window panes, plucking flowers, removing notices,etc. is also a breach of discipline.
7. The following acts also tantamount to indiscipline: holding any meeting/function/party and photography in the premises of the College without prior permission of the Principal.
8. Students should not tamper with the electrical fittings, water fittings etc. in the class-rooms, hostel and in the College campus.
9. Using foul language with any student, teacher or any other employee of the College shall be viewed seriously.
10. The use of cell phone is strictly prohibited inside the classrooms and any breach of conduct will result in the confiscation of the cell phone.

B. Leave Rules

1. Application for any kind of leave on the prescribed proforma should be submitted well in time.
2. Leave up to three days will be sanctioned by the tutor. But in case of a leave for a single period the concerned teacher may be requested.
3. Leave above three days up to six days will be sanctioned by the senior tutor. Leave for more than 6 days will be sanctioned by the HOD on the recommendation of concerned subject teacher/senior tutor.
4. In case of a medical leave for a period of over 6 days, the applicant must produce a medical certificate.
5. The students can seek re-admission twice during the session. First re-admission will be allowed within three days after the name is struck off after paying a fine of ` 100/- and a fine of ` 200/- will be charged for the second re-admission within 10 days after the name is struck off from the rolls.

C. Identity Card:

1. Identity card is the most important document of the college student, because it is the only identification for anyone to establish that one is a student of the college.
2. Any transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library, collection/inspection of documents, and one has to produce one's Identity card in order to establish one's identity.
3. Students are not permitted to replace the photograph pasted on the Identity card for any reason whatsoever.
4. If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued.
5. In event of inspection of Identity card during surprise check or for any other reason, if the student is unable to produce the Identity card he/she will be handed over to the police or as the situation may demand. **Students without Identity card are deemed as outsiders.**
6. In case, the Identity card gets misplaced, misused by anti-social elements the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/her identity card in safe custody.
7. All the students are directed to collect their identity cards and complete the formalities related to their identity cards within one week of admission.

22. Annual Committees for Session 2021-22

DSW: Dr. Sultan Singh Jaswal
Bursar: Sh. Brajeshwar Singh
Dean, Science: Dr. Swadeep Sood

Dean, Arts: Sh. Sushil Kumar
Dean, Commerce: Dr. Sultan Singh Jaswal
RUSA Coordinator: Dr. Raman Choudhary

COLLEGE STEERING COMMITTEE

1. Dr. Sultan Singh Jaswal
2. Dr. Swadeep Sood
3. Sh. Sushil Kumar
4. Dr. Gulshan Kumar Dhiman
5. Sh. Karan Singh Pathania
6. Dr. Leena Sharma
7. Sh. Sanjay Sharma

COLLEGE ADVISORY COMMITTEE

1. Dr. Sultan Singh Jaswal
2. Dr. Swadeep Sood
3. Sh. Karan Singh Pathania
4. Sh. Sanjay Sharma
5. Dr. Leena Sharma
6. Sh. Sanjeev Jaswal

ANTI-RAGGING & DISCIPLINE COMMITTEE

1. Dr. Swadeep Sood
2. Sh. Sushil Kumar
3. Dr. Gulshan Kumar Dhiman
4. Sh. Karan Singh Pathania
5. Sh. Sunita Sharma
6. Sh. Sanjay Sharma
7. Sh. Brajeshwar Singh
8. Dr. Raman Choudhary
9. Dr. Suresh Rana
10. Sh. Shyam Kalia
11. Smt. Anita Kumari
12. Dr. Sharmita Pathania
13. Smt. Sumna Devi

GENERAL PURCHASE COMMITTEE

1. Dr. Sanjay Sharma
2. Sh. Brajeshwar Singh
3. Sh. Shyam Kalia
4. Sh. Jagdeep Kumar
5. Sh. Nirmal Chandel
6. Smt. Laxmi Versain
7. Smt. Banita

CAREER COUNSELING & PLACEMENT CELL

1. Sh. Rajeev Kumar
2. Smt. Laxmi Versain
3. Sh. Nirmal Chandel
4. Sh. Jagdeep Kumar

COLLEGE DEVELOPMENT COMMITTEE

1. Sh. Sanjay Sharma
2. Sh. Rajeev Kumar
3. Sh. Shyam Kalia
4. Sh. Pitamber Singh
5. Smt. Laxmi Versain
6. Dr. Sharmita Pathania
7. Sh. Jagdeep Kumar
8. Sh. Nirmal Chandel
9. Smt. Banita

WOMEN CELL AND PREVENTION OF SEXUAL HARASSMENT COMMITTEE

1. Dr. Leena Sharma
2. Smt. Sunita Sharma
3. Smt. Vandana Rana
4. Smt. Laxmi Versain
5. Dr. Sharmita Pathania

SCHOLARSHIP COMMITTEE

1. Sh. Pitamber Singh
2. Smt. Nisha Rana
3. Sh. Sanjeev Thakur
4. Smt. Sumna Devi
5. Sh. Vineet Kumar

HOUSE EXAMINATION COMMITTEE

1. Dr. Raman Choudhary
2. Sh. Rajeev Kumar
3. Smt. Nisha Rana
4. Dr. Manju Kumari
5. Sh. Nirmal Chandel

STUDENT REDRESSAL COMMITTEE

1. Dr. Swadeep Sood
2. Sh. Karan Singh Pathania
3. Smt. Sunita
4. Dr. Akshay Sharma

CANTEEN COMMITTEE

1. Dr. Sanjay Sharma
2. Sh. Dharmender Kumar Singh
3. Sh. Jagdeep Kumar

CAMPUS BEAUTIFICATION COMMITTEE

1. Sh. Rajeev Kumar
2. Smt. Rohini Rana
3. Sh. Pitamber Singh
4. Sh. Nirmal Chandel
5. Sh. Jagdeep Kumar
6. Sh. Sanjeev Thakur
7. Smt. Banita

COLLEGE MAGAZINE COMMITTEE

1. Dr. Leena Sharma
2. Sh. Sanjeev Jaswal
3. Smt. Kanchan Kumari
4. Dr. Suresh Rana
5. Sh. Rajeev Kumar
6. Smt. Nisha Rana
7. Dr. Sharmita Pathania
8. Dr. Manju Kumari

SPORTS COMMITTEE

1. Dr. Swadeep Sood
2. Sh. Sushil Kumar
3. Dr. Gulshan Kumar Dhiman
4. Dr. Suresh Rana
5. Sh. Sanjeev Jaswal
6. Dr. Raman Choudhary
7. Sh. Rajeev Kumar
8. Smt. Laxmi Versain
9. Sh. Jagdeep Kumar
10. Smt. Nirmal Chandel

ROVERS & RANGERS

1. Sh. Dharminder Kumar Singh
2. Sh. Nirmal Chandel
3. Smt. Banita

ECO CLUB

1. Sh. Sanjeev Jaswal
2. Smt. Rohini Rana
3. Smt. Laxmi versain
4. Dr. Manju Kumari
5. Dr. Akshay Sharma

CSCA ELECTION

1. Dr. Sultan Singh Jaswal
2. Sh. Sanjeev Jaswal
3. Sh. Rajeev Kumar
4. Smt. Vandana Rana

EDUCATIONL TOUR

1. Sh. Dharmender Kumar Singh
2. Sh. Rajeev Kumar
3. Prof. Rohini Rana
4. Sh. Shyam Kalia
5. Sh. Nirmal Chandel
6. Smt. Banita

IQAC/NAAC/RUSA

1. Dr. Raman Choudhary
2. Smt. Vandana Rana
3. Sh. Rajeev Kumar
4. Sh. Vikas Dhiman
5. Smt. Laxmi Versain
6. Sh. Nirmal Chandel
7. Smt. Sumna Devi
8. Sh. Vineet Kumar
9. Sh. Ashok Kumar (Supdt)

ESTATE COMMITTEE

1. Dr. Raman Choudhary
2. Sh. Rajeev Kumar
3. Smt. Sunita Sharma

BUS PASS AND UNIVERSITY FORM**ATTESTATION COMMITTEE**

1. Dr. Gulshan Kumar Dhiman
2. Sh. Sanjay Sharma
3. Smt. Kanchan Kumari
4. Dr. Suresh Rana
5. Sh. Shyam Kalia
6. Smt. Rohini Rana
7. Sh. Nirmal Singh

UGC COMMITTEE

1. Dr. Raman Choudhary
2. Smt. Vandana Rana
3. Sh. Vikas Dhiman
4. Smt. Laxmi Versain
5. Sh. Nirmal Chandel
6. Smt. Sumna Devi

LIBRARY COMMITTEE

1. Sh. Sanjeev Jaswal
2. Smt. Anita Kumari
3. Smt. Vandana Rana
4. Sh. Dharminder Kumar Singh
5. Dr. Sharmita Pathania
6. Dr. Manju Kumari

TIME TABLE COMMITTEE

1. Dr. Swadeep Sood
2. Sh. Sanjeev Jaswal
3. Sh. Rajeev Kumar
4. Smt. Nisha Rana

RED CROSS/ RED RIBBON/ DISASTER MANAGEMENT COMMITTEE

1. Dr. Leena Sharma
2. Smt. Laxmi Versain

PRESS & MEDIA

1. Sh. Dharmender Kumar Singh
2. Sh. Jagdeep Kumar

NCC

1. Sh. Rajeev Kumar

NSS

1. Smt. Anita Kumari
2. Sh. Jageep Kumar

YOUTH FESTIVAL GROUP-I

1. Dr. Leena Sharma
2. Smt. Vandana Rana
3. Sh. Jageep Kumar
4. Sh. Sanjeev Thakur

GROUP-II

1. Sh. Rajeev Kumar
2. Sh. Nirmal Singh
3. Smt. Banita

GROUP-III

1. Smt. Nisha Kumari
2. Sh. Jagdeep Kumar
3. Smt. Sumna Dev i
4. Smt. Banita

GROUP-IV

1. Smt. Laxmi Versain
2. Dr. Akshay Kumar
3. Smt. Banita

23. Admission Committees

Coordinator-Cum- Incharge Admission: - Dr. Sultan Singh Jaswal

Humanities		Science (Non-Medical)	
1	Prof. Sushil Kumar	1	Dr. Swadeep Sood
2	Prof. Sunita Sharma	2	Dr. Sanjay Sharma
3	Prof. Dharminder Kumar Singh	3	Prof. Sanjeev Jaswal
4	Prof. Rajeev Kumar	4	Prof. Anita Kumari
5	Prof. Vandana Rana	5	Prof. Sanjeev Thakur
6	Dr. Sharmita Pathania	Display of Merit	
7	Dr. Manjoo Kumari	1	Prof. Sanjeev Jaswal
8	Dr. Akshay Sharma	2	Prof. Sanjeev Thakur
9	Prof. Banita Kumari	Science (Medical)	
Display of Merit		1	Dr. Leena Sharma
1	Prof. Dharminder Kumar Singh	2	Prof. Pitamber Singh
2	Prof. Rajeev Kumar	3	Prof. Rohini Rana
3	Prof. Nirmal Singh Chandel	4	Prof. Shyam Kalia
Commerce		5	Prof. Laxmi versain
1	Dr. Gulshan Kumar Dhiman	Display of Merit	
2	Prof. Kanchan Kumari	1	Dr. Leena Sharma
3	Dr. Suresh Rana	2	Prof. Pitamber Singh
4	Prof. Vikas Dhimann		
5	Prof. Sumna		
Display of Merit			
1	Prof. Vikas Dhiman		
2	Prof. Sumna Devi		

Technical inputs for display of Merit List

1. Dr. Raman Choudhary
2. Prof. Vineet Kumar

RAGGING: A PUNISHABLE OFFENCE

PROHIBITION OF RAGGING UNDER H.P. EDUCATIONAL INSTITUTIONS ACT

(PROHIBITION OF RAGGING ACT ,2009) defines 'Ragging' as doing any act, by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do an any act or perform something which such student, will not be willing to do in the ordinary course. A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs.50,000 or both. If a student is convicted of the charges of committing, abetting, participating or propagating ragging, he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of his dismissal form the college.



TOLL FREE
UGC HELP LINE
1800-180-180-5522

College Helpline

Dr. Swadeep Sood	+91-8988003300
Sh. Sushil Kumar	+91-9418080800
Dr. Gulshan Kumar Dhiman	+91-9418038735
Sh. Karan Singh Pathania	+91-9418584777
Sh. Sunita Sharma	+91-9418068147
Sh. Sanjay Sharma	+91-9805016575
Sh. Brajeshwar Singh	+91-8894489910
Dr. Raman Choudhary	+91-9418194189
Dr. Suresh Rana	+91-8894585395
Sh. Shyam Kalia	+91-9418532933
Smt. Anita Kumari	+91-9816245810
Dr. Sharmita Pathania	+91-9418521600
Smt. Sumna Devi	+91-7832973115



Use of mobile phones is strictly prohibited in class rooms and the campus as per Government instructions. Strict action will be taken against the defaulters. Mobile phone can be used only in the canteen and the common room.